

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
AIR QUALITY PERMITTING

GENERAL PERMIT REGISTRATION FORM

BOILERS LESS THAN 10 MILLION BTU/HR COMBUSTING NATURAL GAS, PROPANE,
NO. 2 FUEL OIL, DIESEL, KEROSENE, or A COMBINATION OF THESE FUELS

SECTION A: FACILITY PROFILE

Facility ID Number _____	Facility Name _____
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Street Address

Address Line 1 _____
Address Line 2 _____
Address Line 3 _____
City _____ State _____ Zip _____

**Mailing Instructions
and Information:**

Mail Registration Form & Fee to:
NJDEP - Air Quality Permitting Program
P.O. Box 27
Trenton, New Jersey 08625

Fee Amount: \$250
Make checks payable to "Treasurer, State of NJ"

For Assistance, Please call:
(800) 441-0065 within NJ
(609) 292-6716 outside NJ

Mailing Address

☐ Check if same as street address above

Address Line 1 _____
Address Line 2 _____
Address Line 3 _____
City _____ State _____ Zip _____

County

County Where Facility Is Located _____

Location Description

Industry Information

Primary SIC _____

Secondary SIC _____

Facility Contact

Contact Person (check one or check both if owner is the operator) ☐ Owner ☐ Operator

Name _____	Organization _____
Title _____	Organization Type _____
Phone (____) _____	NJ EIN _____
Fax (____) _____	Mailing Address _____
Other (____) _____	Address Line 2 _____
Type _____	Address Line 3 _____
E-mail _____	City _____ State _____ Zip _____

SECTION B: REASON FOR APPLYING (Check All That Apply)

- ☐ New Boiler
☐ Existing Unpermitted Boiler
☐ Change In Permitting Option
From B-_____ To B-_____
☐ Other (Explain) _____

Previous Permit or Certificate Number _____

SECTION C: EQUIPMENT INVENTORY

Facility Designation Of Boiler	Equipment NJID #	Installation Date (mm/dd/yr)	Last Modification Date (mm/dd/yr)
	E-		

SECTION D: PERMITTING OPTIONS

This Registration Form is for **one boiler only**. Indicate how this boiler is being registered by selecting one General Permit Number from one of the 3 options listed below. **Only ONE box** may be checked in the table below.

Compliance shall be demonstrated as follows:

- Option A:** Maximum Heat Input Rate To The Boiler
Options B & C: Totalizing Fuel Flow Meter

Print The General Permit Number Selected Below: B-_____
Print The Maximum Heat Input Rate To The Boiler: _____ Million Btu/Hr

OPTION A Register By Size Boiler Burning Natural Gas, Propane, No. 2 Fuel Oil, Diesel, and/or Kerosene With No Annual Fuel Usage Restriction		OPTION B Register By Fuel Usage Boiler Burning Natural Gas and/or Propane ¹ With An Annual Fuel Usage Restriction		OPTION C Register By Fuel Usage Boiler Burning No. 2 Fuel Oil, Diesel and/or Kerosene With An Annual Fuel Usage Restriction	
Size of Boiler Maximum Heat Input Rate		Maximum Annual Natural Gas Limit (or Equivalent Propane)		Maximum Annual No. 2 Fuel Oil, Diesel and/or Kerosene Limit	
<input type="checkbox"/> B-A1	≤ 2 Million BTU/Hr	<input type="checkbox"/> B-B1	≤ 10,000,000 Cubic Ft/Yr	<input type="checkbox"/> B-C1	≤ 100,000 Gallons/Yr
<input type="checkbox"/> B-A2	>2 & ≤ 4 Million BTU/Hr	<input type="checkbox"/> B-B2	≤ 20,000,000 Cubic Ft/Yr	<input type="checkbox"/> B-C2	≤ 200,000 Gallons/Yr
<input type="checkbox"/> B-A3	>4 & ≤ 6 Million BTU/Hr	<input type="checkbox"/> B-B3	≤ 40,000,000 Cubic Ft/Yr	<input type="checkbox"/> B-C3	≤ 350,000 Gallons/Yr
<input type="checkbox"/> B-A4	>6 & ≤ 8 Million BTU/Hr	<input type="checkbox"/> B-B4	≤ 60,000,000 Cubic Ft/Yr	<input type="checkbox"/> B-C4	≤ 500,000 Gallons/Yr
<input type="checkbox"/> B-A5	>8 & ≤ 10 Million BTU/Hr	Footnote: 1- Usage of Propane alone or in combination with Natural Gas shall be based on equivalency calculations and the total shall not exceed the Natural Gas Limit			

SECTION E: CERTIFICATION

"I certify under penalty of law that I believe the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information."

_____	_____	_____	_____
Name of Individual With Direct Knowledge	Title	Signature	Date

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attached documents and, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information."

_____	_____	_____	_____
Name of Responsible Official	Title	Signature	Date

For Department Use Only	Activity # _____	Fee _____
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**INSTRUCTIONS FOR COMPLETING THE REGISTRATION FORM
BOILERS LESS THAN 10 MILLION BTU/HR
COMBUSTING NATURAL GAS, NO. 2 FUEL OIL OR BOTH**

SECTION A: FACILITY PROFILE

Facility (ID Number & Name) - Enter the New Jersey air pollution facility identification number (ID) followed by the facility name for which the General Permit is being registered. The ID is a five-digit number assigned by the New Jersey Department of Environmental Protection. If you have other air pollution control permits for your facility, you can obtain the ID number from those permits. If you do not have any air pollution control permits, leave this space blank. Your facility name is the one registered with the New Jersey Secretary of State, under which your facility does business.

Street Address - Enter the address of the facility where it is physically located.

Mailing Address - Enter the facility's mailing address. If it is the same as the facility location, check the box provided.

Mailing Instructions & Information - Once the General Permit Registration Form has been completed, it should be mailed along with the appropriate fee(s) to the New Jersey Department of Environmental Protection at the address listed on the front page of the Registration form. The fee is \$250.00 for the boiler being registered. Make checks payable to "Treasurer, State of New Jersey".

County - Enter the county in which the facility is located (**not the mailing address county**).

Location Description - Describe the facility's location if it is difficult to find using the street address. If you have to give a visitor directions to your facility, consider showing them here. (*example*: "Two miles down the access road that leaves state highway 29 at mile marker 10.")

Industry Information - Enter the facility's four-digit primary and secondary (if any) Standard Industrial Classification Codes (SIC). Use the codes registered with the US Department of Labor. You may also refer to the Standard Industrial Classification Manual from the U.S. Office of Management and Budget.

Facility Contact - Check the box indicating the facility contact person for this General Permit Registration. If the owner and operator are the same, check both boxes. Enter the name, title, phone and fax numbers, other phone numbers and type of number (*example*: pager, toll free, cell phone), e-mail address, the organization that the contact person works for, the type of organization (federal, local, public, private, state or utility), the New Jersey Employer Identification Number (EIN) and the contact mailing address.

SECTION B: REASON FOR APPLYING

This section of the General Permit Registration Form provides the Department with the reason the General Permit Registration Form is being submitted.

New Boiler - Check this box if this boiler has not been installed as of the filing of this Registration Form.

Existing Unpermitted Boiler - Check this box if this is an existing boiler that is currently not registered with the Department.

Change In Permitting Option - Check this box if the General Permit Registration Form is being submitted to change a permitting option (listed in Section D of the Form) of a previously registered boiler. Provide the current permit number in the space provided.

Other - Check this box if the General Permit Registration Form is being submitted for a reason other than those described above and provide an explanation. Example: Modification as a result of an enforcement action.

Previous Permit or Certificate Number - If the facility is registering a boiler that had a previous permit or certificate, list the previous permit or certificate number.

SECTION C: EQUIPMENT INVENTORY

Facility Designation of Boiler - Enter the name by which the facility identifies the boiler. (*example*: Easr Wing Boiler # 5)

Equipment NJID # - A facility may do either one of the two following: **1-** Enter a unique 6 digit identification number (*example*: E-000010) for the boiler covered by this General Permit. Once a number is used to identify the boiler or any another piece of equipment at the facility, the same number cannot be used to identify any other piece of equipment at the facility. (**Note:** If the 6 digit identification number the facility enters is incorrect or conflicts with any number registered with the Department, then the Department will assign the next available number for the equipment); **2-** Leave this number blank and the Department will assign the next available unique 6 digit identification number for the boiler covered by this General Permit. The Department will not assign the same two numbers for any piece of equipment registered for the facility.

Installation Date - Enter the installation date (month, day, year) of the boiler.

Last Modification - Enter the date (month, day, year) the boiler was last modified.

SECTION D: PERMITTING OPTIONS

The table in this section lists three options. A facility registering their boiler under this General Permit must select a General Permit Number from the options by checking **only ONE** box. The General Permit Number chosen corresponds to a size or fuel restriction (which includes a potential-to-emit for each criteria pollutant) the facility is willing to accept as a permit limit. For example, a facility might decide to choose one of the five general permit numbers in Option A if it wanted to simplify recordkeeping while having a higher PTE; however, if the facility wanted to lower its PTE, then it might decide to choose one of the general permit numbers in either Options B or C depending on the type of fuel being used. In the space provided, print the General Permit Number selected from the options table. See the General Permit for option restrictions and limitations. The maximum heat input rate to the boiler can be obtained from the boiler manufacturer.

SECTION E: CERTIFICATION

Print or type the name and title of person, submit with original signature and date the application in the spaces provided.

Individual with Direct Knowledge - Individual listed as the contact person, or any person with direct knowledge of and responsibility for the information contained in the General Permit Registration Form. This may or may not be the same person who signs as the Responsible Official defined below.

Responsible Official - A facility official responsible for the General Permit Registration. A Responsible Official as defined in N.J.A.C. 7:27-1.4 is as follows:

- For a corporation: a president, secretary, treasurer, or vice-president of the corporation; any other person who performs similar policy or decision making functions for the corporation; or a duly authorized representative responsible for the overall operation of a facility (plant manager, etc.).
- For a partnership: a general partner.
- For a sole proprietorship: the proprietor
- For a government agency: either a principal executive officer or ranking elected official.